



Knowledgebase

Using Mac OS X Mail to Check Email

Mac OS X comes with a built in email program called Mail.

To configure OS X Mail:

First, open the Mail application

Go to the Mail menu and select **Preferences...**

Click on **Create Account**

Enter information into the following fields:

- **Account Type** - Select POP Account .
- **Description** - Enter a name for the mailbox
- **Email Address** - Enter your email address
- **Full Name** - Enter the name that people will see when they receive a message from you
- **Host Name** - Enter your incoming mail server, mail.yoursitedomain.com
- **Username** - Your username is your full email address
- **Password** - Enter the password for the account
- **SMTP Host** - This is that of mail.yoursitedomain.com as well.
However, currently many ISP s block access to this port and you have trouble with outgoing mail function you should enter the smtp-server provided to you by your ISP

Click **OK**

Now that Mail is setup, you are ready to begin sending and receiving email using your domain s email servers.

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